



Tuition Assistance Guidelines

- On February 3, FACTS Grant and Aid link for Academic Year 2020-2021 will be activated. All returning families are to submit their application and all the required documents prior to February 28. This deadline notification will be sent to all returning families via website, emailed newsletters, and other communication sources from OCS.
- FACTS requires a non-refundable application fee of \$32; please allow 2 weeks for processing.
- **Copies of the following documents are required to complete your FACTS application and must be uploaded to your application or faxed to FACTS.**
 - All 2019 W-2's are required for both the applicant and co-applicant.
 - 2018 or 2019 (most current) Federal Tax Return for both the applicant and co-applicant (1040 – 1040A – 1040 EZ)
 - Additional applicable schedules: Schedule C or C-EZ (Business Income); Schedule D (Capital Gains); Schedule E (Supplemental Income).
 - All business tax returns, such as K1s, 1120s for S Corporation, 1065s for Partnership, and 8825.
 - If you do not file a tax return, you are required to provide documentation of all income received
 - All supporting documentation for Non-Taxable Income such as: Social Security Income, Welfare, Child Support, Food Stamps, etc.
- A Tuition Assistance application will not be reviewed by the Tuition Assistance Committee until the following has occurred:
 - The family's FACTS Grant and Aid application has been verified and completed. It is a family's responsibility to provide FACTS, not Owensboro Catholic Schools, with **ALL** required documents. Please ensure that your FACTS Application has your most recent email address and to check your email often on that account to see if additional information is needed.
- Tuition assistance awards are based on a family's need, applicant pool, and school budget.
- Tuition assistance awards **may be adjusted each year** according to changes to a family's financial situation and the School System's tuition budget. The School System **cannot guarantee future** awards will always be higher (or even the same) as the previous year's award.
- Applying for tuition assistance does not guarantee that a family will be eligible for assistance.
- Families who submit late applications or requests for assistance will receive awards based on any remaining funds, if available.
- Owensboro Catholic Schools reserves the right to alter, adjust or revoke any tuition assistance that was awarded based on inaccurate, false or incomplete information.
- Owensboro Catholic Schools expects that families will not share their financial assistance information with other families. Awards may be withdrawn due to breach of this confidentiality.