

OCS K-3 Campus

Instructional Assistant Job Posting

The Owensboro Catholic K-3 Campus is seeking a full-time instructional assistant for the 2021-2022 school year. Candidates should be faith-filled, dynamic, compassionate, energetic, and willing to work collaboratively in a positive team environment.

The main responsibility of the instructional assistant will be to assist certified teachers in grades 1-3 with reading and math instruction by providing additional support to individual students or students in small groups. The instructional assistant may also have some responsibilities related to student progress monitoring or other duties as assigned by the principal.

Requirements and Qualifications:

- High school diploma
- Practicing Catholic in good standing with the Church preferred
- Have a passion for working with students in the early elementary grades (Kindergarten – 3rd grade)
- Self-motivated and able to multitask, prioritize, and manage time efficiently
- Communicate with students and colleagues in a professional and positive manner
- Function as a cooperative, productive team member with a Christ-like attitude
- Support and uphold the philosophy and mission of the Catholic Church and the Owensboro Catholic School System
- Must pass a criminal background check and complete safe environment training for the Diocese of Owensboro