

Thank you for your interest in *Owensboro Catholic Schools*.



Please check as appropriate:

_____ I would like to be considered for a teaching position in my academic field.

_____ I would like to be considered for a teacher's aide position.

_____ I would like to substitute teach for grades:

_____ K-12 _____ K-8 _____ I would consider a long term sub position.

_____ K-6 _____ 9-12 _____ 7-12

_____ Other _____

Name _____
Address _____
Phone Number _____

State law requires a criminal records check as a condition for this type of employment and the cost to be paid by applicant. Prior to beginning work, a physical examination, which shall include a tuberculosis assessment and skin test if applicable, is required and at applicant's expense. A copy of the physician's report must be filed with the employer and the Diocesan Catholic Schools Office.

Please return the following with this application:

1. Most recent college transcript (65 hours required from an accredited college or university for substitute teaching).
2. Valid teaching certificate

If you have any questions, please contact the OCS Central Office at 270-686-8896

Please mail this page and your application to

Owensboro Catholic Schools
Attn: Human Resources
1524 West Parrish Avenue
Owensboro KY 42301





CHECK TITLE:

- | | | | |
|--------------------------|-----|--------------------------|------------------|
| <input type="checkbox"/> | Ms. | <input type="checkbox"/> | Sister |
| <input type="checkbox"/> | Mr. | <input type="checkbox"/> | Brother |
| <input type="checkbox"/> | Dr. | <input type="checkbox"/> | Rev. (Diocesan) |
| <input type="checkbox"/> | | <input type="checkbox"/> | Rev. (Religious) |

Last Name First Middle Social Security Number

Full name of religious community and initials (if applicable) City & State of provincialate

Home address: no., street, city, state, zip Home Phone Cell Phone

Work address: school/firm, no., street, city, state, zip Work phone

Religion: _____ (Religion is a bonafide requirement and information solicited meets requirements of Federal Law).

Parish or Church and Pastor: _____

SECTION 2. EDUCATIONAL BACKGROUND

TYPE OF SCHOOL	NAME OF SCHOOL	CITY AND STATE	DEGREE EARNED	DATES ATTENDED	DATE DEGREE GRANTED

PRACTICE TEACHING:

School	Address, City, State, Zip	Date	grade/subject
School	Address, City, State, Zip	Date	grade/subject

CERTIFICATION:

State/agency	type	area	cert. no.	date issued	expiration
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List major workshops, seminars, internships, grants, summer programs in which you have participated in the last five years and which are normally part of a degree program. (Do not include conventions, single meetings, etc.)

Program-place	sponsor	date	field
Program-place	sponsor	date	field

Please list all of your teacher association and other professional association memberships:

SECTION 3. PRESENT EDUCATIONAL ASSIGNMENT AND EXTRA-CURRICULAR INVOLVEMENT

School where presently employed	position(s) held
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Street and no.	city and state	zip	grade(s) taught
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Subject taught if departmentalized	total # of students taught this year	hrs. spent in teaching weekly
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Hours spend in other school-related (not preparation) tasks. Specify.

If your present teaching situation is unique (e.g., team teaching), please explain:

Please circle any of these extra-curricular activities in which you are engaged as a part of your present assignment or as an extension of it: sports, dramatics, music, forensics, school paper/yearbook, community programs, other.

Specify and give details of your participation here: _____

SECTION 6. APPLICANT DATA

List all positions which you are qualified to hold and wish to be considered for, in order of preference.

GRADE LEVEL	SUBJECT OR SPECIALTY	INDICATE FULL-TIME, PART-TIME, OR SUBSTITUTE AVAILABILITY

I have the following preference as to school or location in which to teach:

REFERENCES: (3 persons able to give information about your qualifications for the position for which you are applying.)

NAME	ADDRESS/PHONE	OFFICIAL POSITION

How soon will you be available? _____ How long will you be available (final date) _____

If under contract, when are you required to sign next year's contract? _____

Reasons for leaving your present (or most recent) employment: _____

If you have placement papers on file with a placement bureau or college placement office, give its full name and address:

For this type of employment, the Diocese of Owensboro requires a criminal history background check as a condition for employment/volunteering. Prior to beginning work, a physical examination, which shall include a tuberculosis assessment and skin test if applicable, is required and at the applicant's expense. A copy of the physician's report must be filed with the employer and the Diocesan Catholic Schools Office.

This application is not a contract of employment.

Date _____ Signature _____

Please enclose the following with application: (1) Most recent college transcript
(2) Valid teaching certificate