

GUIDELINES FOR PUPILS RIDING DAVIESS COUNTY SCHOOL BUSES (EVERY STUDENT must fill this out whether they ride the bus or not)

Kentucky law governs the behavior of students who ride school buses. In one word students are expected to BEHAVE. We in the Daviess County Public Schools Transportation Department have three goals: safety, service and efficiency. We provide you and your children - our customers- the best-maintained buses and the best-trained drivers to insure the safest program possible. The next three sections summarize what is expected of students who ride our buses. Please read each section carefully and then discuss these expectations with each child individually. We need your support and cooperation to provide the safety, service and efficiency you deserve and expect from our organization.

Owensboro Catholic School families who live outside the Daviess County Public School (DCPS) district and utilize DCPS transportation to and/or from any OCS school site will incur a transportation fee from DCPS. DCPS will bill the family for this service. Payment goes directly to DCPS.

WAITING FOR THE BUS

Arrive at least five minutes before the bus is scheduled to arrive at your designated pickup point. **THE DRIVER CANNOT WAIT FOR YOU AND WILL NOT COME BACK FOR YOU.**

- Do not damage the property of others while waiting and do not make excessive noise.
- Keep the roadway clear of books, clothing and other articles. Do not play in the path of traffic.
- Wait until the bus comes to a complete stop before attempting to board. Do not push and shove while waiting or boarding. • Remember that students living on the opposite side of the street must wait on their side until the bus arrives and the driver gives the signal to cross in front of the bus.

RIDING THE BUS TO SCHOOL

- Obey the instructions of the driver, who is in complete charge. Please do not talk to the driver unless necessary. Discipline problems will be reported to the principal.
- Remember that the driver may assign seats.
- Take your seat immediately and remain seated. Do not exchange seats or open/close windows without prior approval. Do not extend any part of your body out of a window.
- Hold books, clothing and other objects in your lap. Objects too large to be held in your lap must be transported privately. Do not block an aisle in any way.
- Remember that glass, skateboards, animals, radios/tape players are not allowed. The driver's decision is final.
- Do not tamper with the emergency door, fire extinguisher, radio or other equipment on the bus.
- Do not tear up or damage any part of the bus. Anyone who damages a bus will be subject to disciplinary action and/or restitution.
- Do not fight or scuffle, use tobacco products or profane language, display obscene signs, or eat or drink on the bus.
- Do not throw objects from the bus.

RIDING THE BUS HOME

Ride your assigned bus. If you need to ride another bus, **YOU MUST HAVE WRITTEN PERMISSION FROM YOUR PRINCIPAL.** Leave the bus only at your regular designated stop. Any change must be approved in writing by your principal first. Do not cross the street in front of the bus until your driver gives the signal. Never cross behind the bus.

KRS Chapter 527 makes it unlawful to carry, deposit or possess weapons, booby-traps or other destructive devices in any public or private school building or bus, on any public or private school campus, grounds, recreation area, athletic field or any other property owned, used or operated by any Board of Education, school, Board of Trustees, regents, or Directors for the Administration of any public or private educational instruction.

Obviously, these guidelines do not cover every possible situation. Once again it is the responsibility of the parents to see that their children understand and follow these general guidelines. Parents should report any misconduct on the bus or at the bus stop to their child's principal. Parents must remember that disciplinary action will be taken if their child's behavior creates unsafe or unpleasant riding conditions. When the driver reports a violation to the principal, the parents will be notified by the principal who will then determine the appropriate corrective action, which may include suspension of the riding privileges.

If you have any questions, please call the Transportation office at 852-7080. Thank you for your support of our program.

This form must be signed and returned promptly to the principal of your child's school.

STUDENT: I have read and understand the guidelines and agree as a passenger to abide by the regulations.

OCS

STUDENT SIGNATURE OR NAME	SCHOOL ATTENDING	GRADE	TEACHER	
ADDRESS	CITY	STATE	ZIP	PHONE NO.

PARENT OR GUARDIAN: I have read and understand the guidelines and have discussed them with my child and agree to assume full responsibility for my child's conduct on the buses.

Parent or Guardian Signature

- Not a bus student
- Rides bus one way to or from school
- Rides bus both to and from school